

Request To Use Church Facilities

10700 Winterpock Rd.,
Chesterfield, VA 23832-2447

Website: bethiaumc.org



Bethia United Methodist Church

Church Office # 804-739-3459 Church Activities Coordinator # 804-240-9326

REQUIRED INFORMATION

Check ONE: One time use Multiple dates

(Pls. list dates on back of form)

Organization/
Individual Making Request _____

Contact Person,
Phone No. & Address _____

Date(s) Requested _____ Time Requested _____

(i.e. Jan 1, 2010 or 1st Monday of every month)

Which part(s) of the Church Facilities are being requested for use?

Do you require limited (no cooking) use of the kitchen? Yes No Full (only for church members with kitchen training) use of the kitchen? Yes No
(Available for use in kitchen: refrigerator, freezer, warmer, coffee maker, ice machine)

What is the general purpose & approximate size of this gathering? _____

All groups are responsible for clean-up, trash removal & the returning of each room to its original set-up after meeting. Bethia church does not have weekly janitorial service.

Signed: _____ Are you able to Lock Up after evening meetings _____
Yes No

(Once this request is reviewed by the church, a copy will be given to the contact person whose name has been provided on this form)

